



Hampstead Heath Sports Advisory Forum
Parliament Hill meeting room
6th February 2017, 6.30pm

Members:

Richard Sumray (Chairman)	RS	Hampstead Heath Consultative Committee
Simon Taylor	ST	Hampstead Rugby Club
Rudolf Benjamin	RB	HH Tennis Coach
Marc Hutchinson	MH	Hampstead Heath Winter Swimming Club, H & HS
Joseph Lowe	JL	Highgate Harriers
Graham Norris	GN	Highgate Harriers
Richard Priestly	RP	Highgate Harriers
Natasha Cendrowicz	NC	Highgate Harriers
Eleanor Kennedy	EK	Parliament Hill Lido Users Group
David Bedford	DB	Representing Heath Users
John Carrier	JC	Camden CCG
Virginia Rounding	VR	Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

In attendance:

Brian Presley	BP	Parliament Hill Bowls Club
Derek Mennell	DM	Parliament Hill Bowls Club
Katrina Weinstein	KW	Hampstead Heath Croquet
Rick Weinstein	RW	Hampstead Heath Croquet

Officers:

Bob Warnock	BW	Superintendent of Hampstead Heath, City of London
Declan Gallagher	DG	Operational Services Manager, City of London
Paul Maskell	PM	Leisure and Events Manager, City of London
Kate Radusin (notes)	KR	PA to Superintendent of Hampstead Heath, City of London

ITEM		ACTION
1.	Apologies	
	Richard Gentry, David Walton, Katrina Dostalova, Jeff Gooding, Jacki Reason.	
2.	Minutes of the previous meeting (19 September 2016)	
	RS Fees & Charges BW confirmed that these had been approved by the Hampstead Heath, Highgate Wood and Queens Park Management Committee. NC raised a query about the effectiveness of the Sauna honesty charge. PM will look into this and report back to the next Sports forum meeting on the 22 nd May.	PM
3.	Bowls and Croquet Clubs – update on KPI's	
	<u>Parliament Hill Bowls Club:</u> Clubs are in their 3 rd year of a 5 year lease. Membership has increased over the last year from 19 to 22 members. The Club are trialling a more casual dress code to try and encourage new members to join. They are using Facebook, Twitter and a new website to promote the Club and attract new members. The Club have also	

	<p>approached local schools to offer free sessions. 12 schools have registered interest however unfortunately due to the Coach undergoing surgery these sessions had to be put on hold until this season.</p> <p>DG is there opportunity for the Bowls Club to work with Highgate Harriers or Hampstead Rugby Club? GN can talk to the Bowls Club about arranging a session at the Track to follow a Harriers training session.</p> <p><u>Hampstead Heath Croquet Club:</u> KW over the season the Club have offered open sessions and free coaching. They have advertised in the local newspapers and have also used social media to promote the Club, and are currently redesigning their website. Current membership numbers are 25 at Parliament Hill, 10 at Golders Hill Park. The Club has lost a member, but 3 people have expressed interest in joining. The Club has not offered taster sessions at local schools to date. Both Clubs had been involved in the annual Give it a Go! Festival on Parliament Hill fields and Golders Hill Park</p> <p>RS has the Clubs relationship improved? Representatives of both Clubs confirmed it had. DG confirmed that COL Officers had observed that the relationship had improved.</p> <p>RS commented that increasing membership is key to both clubs long term success.</p> <p>The Bowls and Croquet Clubs will work with the Highgate Harriers and Hampstead Rugby Club to co-ordinate and offer Bowls/Croquet sessions at the Track following regular training sessions.</p>	<p>GN</p> <p>KW/ DM GN/ST</p>
<p>4.</p>	<p>Sports Programme update - Review of key findings</p>	
	<p><u>Sports Programme and Project Board</u> DG to circulate a summary of summer and winter users.</p> <p>DG general feedback – customers were happy with the facility and staff, but less happy with the general booking systems and general standard of cleanliness in aging buildings.</p> <p>Each Division in the Opens Spaces Department will complete an action plan following the Consultation Exercise and thank people who contribute to its findings. The summary report will be put on the City of London website.</p> <p>Following this, the Board will revert to a Steering Group and focus on advising on Departmental policies on Fees & Charges / Concessions / Tennis Coaching / on-line booking / standardise licence arrangements.</p> <p>The Steering Group will report annually on how each Division is delivering the Sports and Physical Activity Framework.</p>	<p>DG</p>
<p>5.</p>	<p>Parliament Hill Lido Café</p>	
	<p>BW Digital Heroes stopped trading in October 2016. A short term lease (up to 1 year) to cover the 2017 summer season has been agreed by the Management Committee. An engagement and consultation process has been undertaken with Lido and Heath users to inform the lease, and BW has worked with the Café Working Party to develop Service Standards and Performance Indicators.</p>	

6.	Parliament Hill Track	
	<p><u>Clubs usage report:</u> There followed a short discussion around the work COL is undertaking with Hampstead Rugby Club, Highgate Harriers, Mornington Chasers, Serpentine and London Heathside in relation to partnership working and usage data collection at the PH Track. Following a feedback session with the clubs an updated report will be issued.</p> <p>This report will set out how a hybrid of option 6B could be implemented, and will set out a formula for pricing (supported by the data the COL and Clubs are collecting). The Clubs have been supportive of the initiative and have worked collaboratively with COL to find a way forward.</p> <p>There followed a short discussion regarding usage data and how the Clubs could support and encourage their members to register their usage of the facility (e.g. via means of a swipe card upon entry).</p> <p>Updates will be sent to the Sports Advisory Forum regarding progress of the partnership agreement.</p> <p><u>Programmed works update:</u> GN Highgate Harriers next big meeting -15 April 2017. DG is awaiting a full report on the collapsed drainage before works can commence on site.</p> <p>Estimated date for track repairs is 27 February – 13 March 2017 followed by a deep clean and line remarking. The facility should be fully open for 14 April, however a 'plan B' should be put in place should any issues arise. GN will look into alternative venues for the meeting on 15 April 2017.</p>	<p>BW</p> <p>GN</p>
7.	Tennis	
	<p><u>Update:</u> PM The Great British Tennis Weekend will be held again in 2017 and will link in with 'Give it a Go! Festival to be held on 16th July. Staff have been proactive with assisting members of the public in using the new ClubSpark online booking system. COL is currently looking for a tennis coach for GHP, to help grow the court usage in-line with Parliament Hill.</p> <p><u>Tennis Regulations:</u> RG will report back at the next meeting.</p>	<p>PM</p>
8.	Update	
	<p><u>Christmas Day Swim:</u> PM 2 Men's races, 1 Ladies' race and 1 Lifebuoys race were held. More spectators viewed from the pond banks, which helped to reduce overcrowding at the facility over 200 spectators viewed the Races and the event was filmed by ITN.</p> <p><u>Glyn Roberts:</u> PM stated that the death of Glyn Roberts was a tragic loss of a much loved figure. He will continue to be sorely missed. There followed a discussion about fundraising, PM will meet local swim reps to discuss ahead of the next meeting of the Swimming Forum on 6 March.</p> <p><u>South of England Cross Country Championships:</u> GN stated that Highgate Harriers had a very good South of England Championships the Men had won individual Men's gold as well as the Team men's event this was complemented by the Ladies winning the Silver medal for the team event.</p>	<p>PM/EK/MH</p>

	<p>PM the Tanza Road path has been cordoned off and the woodchip placed on paths removed. NC very lucky with the weather (no mud) and there was not the usual conflict with dog walkers this year. PM received 1 complaint in relation to the PA system, but this can be addressed for next year. BW will report to the Consultative Committee on the progress with restoration following the event.</p> <p><u>Cross Country Health Extension Pilot:</u> DG a licence has been issued and signed, and the course agreed. DG will confirm details with ST to inform what time Rugby matches can KO on that day.</p>	DG/ST
9.	Update on Ponds Project	
	BW waiting until spring to start removing fences. The Community Working Group will meet for a walk in Spring 2017. An Options Appraisal Report on the Model Boating Pond Island will be taken to March Hampstead Heath Consultative Committee, following a petition concerning the protection of swans.	
10.	Any Other Business	
	<p>GN Highgate Harriers Night of the 10,000M PB, will be held on 20 May 2017. GN is hoping to add a women's development race to the proceedings, to encourage women who do not meet the 'standard' to take place. Several celebrity guests have been confirmed.</p> <p>DG PH Track café – H&S concerns have been raised around the Rugby Club usage (smoke detectors being covered). DG to meet with ST to discuss a formal agreement for use of the café facility by the Club.</p> <p>NC queried how Angling on the Heath is controlled. BW confirmed the Constabulary patrol and check the permits of fishermen on site. Permits to fish on Hampstead Heath are free of charge to those with valid EA Licences. The Hampstead Heath Angling Society disbanded last year.</p>	DG/ST
11.	Date of the next meetings	
	<ul style="list-style-type: none"> • 22 May 2017, 6.30pm • 11 September 2017, 6.30pm 	